



**EVERLEIGH
STATE SCHOOL**

**Excellence
through equity
because we
CARE**

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EverleighStateSchool

iPad Maintenance, Repair and Set Up

Student Name			
Class		Teachers	
MIS ID		Screen PIN	
iPad Serial Number			
(Go to Settings>General>About>Serial Number)			

Apple ID	
iTunes Password	

These will be used as part of the set up for the device. It is needed for maintenance and repair should there be a need for the device to be returned to device settings.

Prior to handing the device in, please ensure the following:

All security settings to access the device other than a screen pin have been removed. (Fingerprint/password /face identification etc)	Yes
Parental approval to download apps has been removed to allow our IT Technician to install and set up school approved apps	Yes
Device is backed up for any necessary images/information	Yes

Please outline your reason for submitting to our IT Technician:

Date of Drop-Off		Time of Drop-Off	
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Parent/Carer Name	
Signature	

Technician notes:

Please provide any additional notes on the reverse of this sheet.

Kind regards,
Everleigh State School



